MMSDC Matchmaker365 is an on-demand online matchmaking tool that allows the actual buyer or decision-maker to curate sourcing opportunities according to their detailed specifications literally 24/7 and 365 days of the year.

This is the future of supplier diversity. Right Resources. Right Timing.
Creating an account is easy.

Go to https://matchmaker365.minoritysupplier.org.

Click "Sign Up."

Enter your details on the Registration screen – first and last name, username, email, password. Each email can be used for 1 Matchmaker account.

Click "Create Account."
Once you create an account, you'll receive a confirmation email from noreply@minoritysupplier.org
Once you create your account, you will be brought to the "Company Registration" page.

To ensure your optimal experience using the site, it is CRITICAL that you fill out the requested information as fully and accurately as possible.
The following information is required to register your company on Matchmaker365:

Company Name

** Company Description – include a COMPLETE description of company and all applicable KEYWORDS to be included in searches!

Contact Person

Company Address

Country

State

City

ZIP code

Phone

Email

Service Type [Buyer / Supplier]

Industries

Company Services
If you selected "supplier" for service type, the following Information is also required:

Minority Classification

Capability Statement
- Be sure to upload a polished Capability Statement
- Should be one (1) page and free of errors
- Click here for tips on creating a winning Capability Statement
- Need support creating a Capability Statement? Please contact the Detroit MBDA Center (313) 481-4784
The following information is optional for Company Registration, but recommended to ensure optimal visibility for matching.

- Company Website
- Alternate Contact Person
- Alternate Phone
- Alternate Email
- NAICS Codes
- Current Customers
- Size of Company
- Number of Employees
- Certifications
Once you have completed the Company Registration fully & accurately as possible, click "PREVIEW."

Then, "SUBMIT."
Remember, you can always "Edit" your Company Details under the "Company Registration" page.

Click on "Company Registration" and scroll to the bottom of the page.

Then, click "Edit."
Great, so you've registered your company!

Now, if you have a sourcing request, you can make a "Request for Match."
Request for Match

This is how you will search for specific products or services that you are looking to **BUY**.
Select the "Services or Products" you are sourcing.

If you don’t see your requested option listed, select "Other." Then, enter your requested service / product.
Select the "Industry" for which you are sourcing.

If you don’t see your requested option listed, select "Other." Then, enter your requested industry.
The following fields are optional for **Match Requests**, but recommended so we can match your request with the most relevant, capable companies.

- Minority Classification
- Location
- Required Certifications
- NAICS Code
- Annual sales in Dollars
- Number of Employees
The last required field says:

"Describe the details of services or products you are looking for."

**KEYWORDS** here are super important to ensure you are matched with the right supplier(s).

Once you have entered the requested information, hit "PREVIEW."

Review your request for accuracy, then hit "SUBMIT."
Our Team will review your request within 2 business days.

You will receive an email from noreply@minoritysupplier.org once your Match Request has been approved.
To view a report in .Xlsx file format of your match requests – select the time frame for the report and then click "Download Match Requests."

To see your Match Requests – click "Match Requests" on the menu on the left side of your screen. "Status" shows whether the request is "pending" or "approved."
To view Results from a specific approved match, click "**View Match.**"

<table>
<thead>
<tr>
<th>Looking for</th>
<th>Requested date &amp; time</th>
<th>Location</th>
<th>Status</th>
<th>Details</th>
<th>Match</th>
</tr>
</thead>
<tbody>
<tr>
<td>Looking for cleaning, sanitizing and janitorial services</td>
<td>06/09/2021 11:20 AM</td>
<td>Detroit, Michigan, United States</td>
<td>Approved</td>
<td>Details</td>
<td>Match</td>
</tr>
<tr>
<td>Looking for Consulting Services in Cybersecurity area. Specifically Software development.</td>
<td>06/07/2021 04:26 PM</td>
<td>Any City, Any State, United States</td>
<td>Approved</td>
<td>Details</td>
<td>Match</td>
</tr>
</tbody>
</table>
Below "Match Request Details," see a summary of your request.

Below "Match Results," see the suppliers you have been matched with to fulfill your request.

Click on "Company Details" to learn more.
Here, you can see company details of the supplier who can fulfill your request based on your detailed specifications.

Now, you have access to their contact information and can reach out accordingly.
It's that simple.

Questions?
Please contact the Michigan Minority Supplier Development Council
(313) 873-3200